

Club Coach Grant

Statistics clearly show, that a child will learn to love a sport only if they have a positive experience. If they do not, they will soon drop out (usually between 10-14 years of age). Most of them will never return.

The objective of the Club Coach Grant is to provide clubs with the tools required to create the positive experiences that will foster a child's love for the sport of cross-country skiing. CCSAM believes that every outstanding program has a key individual in the lead position. The purpose of this grant is to help clubs retain this key individual for their programs by assisting with an appropriate remuneration/honorarium for the Club Coach.

Budget:

CCSAM will determine the funding available for the Club Coach grant by September 15th of each year.

Criteria:

1. Clubs must be a CCSAM Member in good standing.
2. The Club Coaching project must demonstrate a commitment to the development of athletes from the grassroots to high performance.
3. The club must endorse the application with a commitment to matching 50% of the grants value up to a maximum of \$2000 per club per year.
 - E.g.:
 - Club contribution - \$1000; CCSAM contribution - \$1000
 - Club contribution - \$3000; CCSAM contribution - \$2000
4. Coach and their athletes must attend a minimum of two Manitoba Cup Events and two out of three Provincial Championship events in the current competition year.
5. Grants may be used to offset coaching expenses such as travel to events with athletes or remuneration/ honorariums provided to the coach in return for coaching commitments. Other expenses will be considered on a case-by-case basis. *This grant is NOT intended to offset certification expenses. CCSAM has other funding opportunities available to coaches wishing to pursue coaching courses that are not currently being offered in Manitoba.*
6. Coach's qualifications must be a minimum of NCCP Level II certification or equivalent. *Please note that NCCP Level II or Introduction to Competition coaching certification can be obtained out of province and that financial assistance to attend these courses is available through Coaching MB. Contact the CCSAM office for more information.*

7. Coach must obtain clearance in the following areas: Criminal Record Check and Child Abuse Registry before funds will be released (see Appendix A)

Approved applications will be funded in two instalments. First instalment will be for 75% of the grant and will be paid on or before November 15th of each year. The second instalment of the remaining 25% will be forwarded upon review of a post event report due March 31st. Please refer to page 8 for the post event report form.

If you have any additional questions or comments please do not hesitate to call the office at (204) 925-5639.

Deadline: Please complete and return the following grant application by **September 15.**

Cross Country Ski Association of Manitoba Club Coach Grant – APPLICATION

1. Complete this application, including budget information and other relevant documents.
2. Applications will be selected for funding based upon:
 - a. The program description/coach's job description.
 - b. The terms of employment.
 - c. The employee's qualifications.
3. **Applications are due September 15.** Notification will be provided to all applicants on or before October 30.

Send completed application to:

Cross Country Ski Association of Manitoba

200 Main Street

Winnipeg MB

R3C 4M2 F: (204) 231-0297 email: ccsam@shawcable.com

General Club Information

1. Club name: _____
2. Total number of projected *competitive* members: _____
3. Club contact (recipient of 1st instalment of grant):
Name: _____
Address: _____
Phone: H: _____ W: _____
E-mail: _____

Program Information

4. How many athletes do you expect to have in your program? Please provide a list of names on a separate page. _____
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5. Is there a registration fee for the athletes? If yes how much? _____

6. What are your goals for this project? _____

7. How will you measure to determine if your goals have been met?

8. Who is the potential coach for this program? _____

What is their current certification level? _____

(Please submit a copy of both the Criminal Record Check and Child Abuse Registry clearance documents with application.)

9. What races does your club team plan to attend? _____

10. How often will you be having training/skills sessions with your athletes?

11. Where will the training sessions be conducted? _____

**Cross Country Ski Association of Manitoba
Club Coach Grant Application**

Financial Information

Please provide a proposed budget for your program outlining expected revenue and expenses. Please indicate on the budget if the revenue has been confirmed or not at the time of application.

Revenue	
Club Contribution	
Registration Fees	
Fundraising	
Other (please specify)	
Total Revenue	
Expenses	
Coach's Honorarium	
Coach's Travel Costs	
Other (please specify)	
Total Expenses	
Amount Requested from CCSAM	

Authorized signature

Position

Date: _____

CLUB COACH GRANT POST EVENT REPORT

Club name: _____

Total number of registered athletes coached: _____

Club contact (recipient of final instalment of grant):

Name: _____

Address: _____

Phone: H: _____ W: _____

E-mail: _____

Club Coach name: _____ NCCP Level: _____

Honorarium paid to coach: \$ _____

Events attended: _____

Major achievements of this program: _____

How you will improve the program for next year: _____

Comments: